



Lemon Crest Elementary Family Handbook A-Z 2024-2025

12463 Lemon Crest Drive, Lakeside, CA 92040

[\(619\) 390-2527](tel:6193902527)

Principal Jen Price

JPrice@lsusd.net



Lemon Crest Family Handbook A-Z

A

****Absences****

Students are required to attend school; however, we understand that illnesses or extenuating circumstances arise. If your child will be absent, please call the front office before 9am on the day of the absence to provide a reason for the absence. You can reach the Front Office at (619) 390-2527, press option (1) for the attendance line.

****Academic Standards****

At Lemon Crest Elementary School, teachers' instruction is aligned with California Academic Standards and the Common Core State Standards (CCSS).

****After School Plans for Your Child***

For safety reasons, please inform your child of the after-school plans before they arrive at school. The office cannot relay messages received over the phone to students. We cannot give a child a message like "go to the top of the hill" or "Aunt Mary is picking up today." As we are unable to identify you over the phone without proper identification, we cannot provide messages to students regarding after-school plans. Please plan ahead.

****After-hours or Weekends****

Lemon Crest Elementary is closed to the public outside of school hours for safety reasons, except during Lemon Crest or PTA-sponsored events. Families are not permitted to enter the school grounds after school or on weekends.

****Allergies and Health****

Parents/Caregivers should inform the school of any allergies or health conditions their child has, and provide necessary medications and action plans to the school nurse. Students are not permitted to take medications on their own, to include Tylenol, cough drops, etc. If your child has even a short-term medication, please provide it to the

School Nurse, who can administer it. Please see M for “Medical Information.”

****Animals on Campus****

Pets are never permitted on campus without prior approval from the Principal. Teachers or Front Office Staff are not authorized to give permission. Thank you for your cooperation in this matter as we have several children with severe allergies and animal phobias.

SERVICE ANIMALS: Please contact the office before bringing any service animal to the campus. You must have a notification and application for a service animal form filled out prior to the service animal being allowed on campus. For more information, please visit [LUSD Regulation 6163.2: Animals At School](#).

****Arrival and Dismissal Procedures****

Students in TK-4th grade should be brought to school and picked up by a parent/caregiver. If you arrive after 7:50am, parents/caregivers must bring their child to the front office to get checked in and marked tardy for the day.

For arrival, we have several options:

- Parents/Caregivers may walk to drop off their child at the gated door by the fence in the lower parking lot.
- Parents/Caregivers may drive to drop off their child, parking in the parking lot and walking to drop off their child at the gated door by the fence in the lower parking lot.
- Parents/Caregivers may use the drive-through option to pick up their child, driving through the gate by the lower lot and through the basketball court. Students will be supported by staff, who will monitor getting out of the car.

For dismissal, we have several options:

- Parents/Caregivers may walk to pick up their child, meeting at the gated door by the fence in the lower parking lot.
- Parents/Caregivers may drive to pick up their child, parking in the parking lot and walking to meet their child at the gated door by the fence in the lower parking lot.
- Parents/Caregivers may drive to pick up their child, driving through the gate by the lower lot and through the basketball court. Students will be supported by staff, who will monitor getting into the car.

Students must be picked up at dismissal time. If parents/caregivers will be later than 15 minutes, your child must be enrolled in Extended Student Services (ESS). We understand there are rare circumstances that can cause parents to be late, but the office is not for regular supervision of late pick-ups. If the student is permitted to walk home, kindly notify the teacher in advance.

If your child is in the Special Day Class, they will use the separate entrance at the gate near the Front Office.

****Assemblies****

School assemblies are held regularly to promote school spirit, celebrate student

achievements, and provide important information. Assemblies also serve as an opportunity for students to showcase their talents and participate in school-wide activities. Parents/Caregivers are welcome to attend special assemblies if they check in at the Front Office as a Visitor.

B

****Behavior Expectations****

Students are expected to follow ROAR, our School-Wide Expectations for behavior, showing respect for themselves, others, and school property at all times. Please see R for more information on ROAR.

****Behavior Contracts****

From time to time, we may implement individual, class-wide or grade-level Behavior Contracts to address specific needs or goals, such as ensuring positive conduct. These contracts help set clear expectations and encourage students to take responsibility for their behavior.

- Fifth Grade has a Spring Behavior Contract that will go out to families in early April 2025. This contract outlines the expectations for Fifth Graders to participate in End-of-Year rewards such as the Fifth Grade Party, Field Day, etc.

****Bell Schedule****

- 7:30am - Student Drop off for Breakfast
- 7:40am - Student Drop off
- 7:50am - School Starts
- Monday, Tuesday, Thursday, Friday Dismissal:
 - ◆ TK & Kindergarten - 1:55pm
 - ◆ 1st-5th Grade - 2:15pm
- Wednesday Dismissal:
 - ◆ TK & Kindergarten - 11:55am
 - ◆ 1st-5th Grade - 12:15pm
- Minimum Day Dismissal (See D for District Calendar for 2024-2025)
 - ◆ TK & Kindergarten - 11:10am
 - ◆ 1st-5th Grade - 11:30am

****Bike and Scooter Policy****

The following safety rules must be followed:

1. Riders must wear a helmet.
2. Bicycles & Scooters must be walked on school grounds, as soon as students reach the sidewalks on Lemon Crest Drive.
3. Bicycles & Scooters must be parked in bike/scooter racks.
4. Only one rider per bicycle/scooter is permitted.

****Bullying Prevention****

Our district takes reports of bullying very seriously. We work hard to teach children the difference between unkind/mean behavior and bullying. We define bullying as: an

imbalance of power (for example older students/younger students, bigger or taller child/smaller or shorter child, many children/few); Bullying is repetitive, intentional & targeted, with intent to seek to harm or intimidate. If you believe there is a bullying situation, report it immediately to your child's teacher so appropriate action can be taken. Please encourage your child to report any incidents of bullying to a trusted adult such as their teacher or Principal.

****Bus Transportation****

At this time, we do not offer general bus transportation to and from Lemon Crest, with the exception of students in our Special Day Classes. If your family needs bus transportation, you can put your name on the district's Interest List. You can contact the District Office at (619) 390-2600.

****Breakfast and Lunch Programs****

Lemon Crest will offer free nutritious breakfast and lunch programs for the 2024-2025 school year. The Lunch Menu is available on the district's website at <https://www.lsusd.net/child-nutrition/>

****Birthdays and Celebrations****

Happy birthday to your child! However, please consider children with allergies or severe illnesses who may have adverse reactions to birthday treats. Instead, we kindly request a classroom-dedicated book, goodie bags, or non-food celebratory items. Remember, our food safety policy is to only feed your own child. Also, please refrain from bringing large balloons and flowers into the classrooms. Thank you for cooperating. For more information, please see [LUSD Policy 5030: Student Wellness](#).

C

****Calendar for 2024-2025****

- <https://www.lsusd.net/calendar/>
- Important Dates to Save:
- Monday, Aug. 19 - First Day of School!
- Monday, Sept. 2 - No School (Labor Day)
- Friday, Sept. 27 - Minimum Day (Teacher Work Day)
- Monday-Friday, Oct. 8-11 - Minimum Days (Parent/Teacher Conferences)
- Friday, Nov. 1 - No School
- Monday, Nov. 11 - No School (Veteran's Day)
- Monday-Friday, Nov. 25-29 - No School (Fall Break)
- Thursday & Friday, Dec. 12 & 13 - Minimum Days (At-Promise Conferences)
- Monday-Friday, Dec. 23-Jan. 3 - No School (Winter Break; Return Mon. Jan. 6)
- Monday, Jan. 20 - No School (MLK Jr. Day)
- Friday, Jan. 31 - No School (Teacher Work Day)
- Monday, Feb. 10 - No School (Lincoln's Day)
- Monday, Feb. 17 - No School (Washington's Day)
- Thursday & Friday, March 13 & 14 - Minimum Days (At-Promise Conferences)
- Monday to Monday, April 7-21 - No School (Spring Break; Return Tues. April 22)

- Friday, April 18 - No School (Good Friday)
- Friday, May 23 - Minimum Day (Teacher Work Day)
- Monday, May 26 - No School (Memorial Day)
- Thursday, June 12 - Minimum Day; Last Day of School!

****Campus Supervision Staff***

At Lemon Crest, safety is our priority wherever students are at the school. We have Campus Supervision Staff assigned to each grade level who actively monitor students and work to build rapport with students in order to be trusted adults students can go to if they need help. One of our School Plan for Student Achievement (SPSA) goals is Student Wellbeing & Safety, so we have intentionally allocated part of our Title 1 budget funding towards two additional Campus Supervisors.

****Cell Phone & Smartwatch Policy****

Should families choose to send their child to school with a cell phone, students should have their phones either off or on Do Not Disturb and in backpacks during the school day. Should families choose to send their child to school with a smartwatch, it can be worn if it is on “school mode.” Students are not permitted to call or text using their smartwatch or cell phone during the school day.

Please note that the school does not take responsibility for lost or damaged cell phones or smartwatches.

For more information, refer to [LUSD Policy 5131.8: Mobile Communication Devices](#).

****Communication****

Open communication between parents/caregivers and teachers is encouraged; parents can contact teachers via email, Class Dojo (or other apps teachers choose to use) or schedule appointments for in-person meetings.

Please note that teachers and staff are unable to speak on the phone with parents/caregivers during the instructional day. If you'd like to set up a phone call, video call or in-person meeting with your child's teacher, please see C for “Conferences.”

As a school, we will send a weekly family newsletter called the ROAR, as well as emails, and texts on a regular basis. Please be sure to contact the Front if you are not receiving them.

****Classroom Visits****

If you'd like to visit your child's classroom to volunteer, please coordinate with your child's teacher for what days, times and tasks you can support with. You'll need to check into the Front Office. If you would like to visit your child's classroom for an observation, this must be scheduled through the Front Office. You'll be accompanied by the Principal or other Administrative Designee for a 30 minute period.

****Community Resources****

At Lemon Crest Elementary, our staff strives to support our families' needs. If you are in need of resources for mental health, support with food/clothing or transportation, internet or SDGE, please reach out to our School Counselor. We have partnered with local community organizations that we can connect you with, including:

- Lakeside Public Library
- Lakeside Christian Help Center's Food Distribution Center

****Conferences (Parent/Caregiver-Teacher)****

As partners in your child's education, we want to provide opportunities for you to conference with your child's teacher. The following are our calendared dates for conferences:

- Oct. 8-11 - Parent/Teacher Conferences for all students
- Dec. 12 & 13 AND March 13 & 14 - At-Promise Conferences (for students who teachers may have additional concerns about their progress for this point of the year)

If you'd like an additional meeting with your child's teacher, please contact them with your concerns or questions and to directly to set up a date/time.

D

****Dress Code****

Our district and school cares about the well-being of our students, which is why we have a district-wide dress code policy. When it comes to clothing, jewelry, and personal items, Lemon Crest has a strict policy for images or language that is crude, vulgar, profane, or sexually suggestive, as well as any references to drugs, alcohol, or tobacco. It's also important that clothing is sufficient to conceal undergarments and that hair is clean and groomed. These guidelines are in place to promote a safe and respectful learning environment free from distractions. Schools also have a strict policy against gang-related apparel to ensure student safety and discourage gang activity. If your child comes to school with clothing, jewelry or personal items that violate our district and school policy, you will be called to bring a change of clothes if needed, or smaller items will be held in the office until a parent/caregiver comes to pick it up. In following these guidelines, students can focus on what truly matters - learning and growing as individuals. For more information, please see [LUSD Regulation 5132: Dressing And Grooming](#).

****Digital Citizenship****

See S for "Student Use of Technology Responsible Use Policy"

****Discipline Policies****

- See Progressive Discipline

E

****Early Pickup****

If your child must be picked up during school hours, inform your teacher by email. It is considered unexcused unless it is for a medical appointment or funeral for immediate family (same reasons as absences).

Children leaving early must be signed out and picked up from the office, and signed in upon return. Parents/Caregivers are not permitted to go directly to the classroom for pick-up. Students won't be called out within the last 30 minutes of the day unless it's an emergency, as it is disruptive to the classroom environment.

Note, the school must be notified in advance if someone not listed on the emergency card is picking up the child during school hours. Only adults on the emergency card may sign out students.

****Emergency Contacts****

Please ensure that your contact information, including emergency contact is accurate and up to date in the Parent Portal. See P for "Parent Portal."

****ESS (Extended School Services) Before & After School Care****

A before and after-school extended day program is offered through ESS. Recreation and sports activities, supplemented by games, music, arts and crafts, free time, and opportunities to complete homework assignments, are provided before school from 6:00 a.m. until start time, as well as after school from dismissal until 6:00 p.m.

ESS is available to enrolled students during winter and spring breaks. For additional questions, contact the director, Jerred Murphy, at 619-390-2532. More information is also available online at <https://www.lsusd.net/ess/>

F

****Family Den Website****

The Family Den is Lemon Crest's new school website for 2024-2025! It's your one-stop shop for the following:

- All links to the Weekly Newsletter, The ROAR
- Bell Schedule & Calendar
- Contact Information for the Front Office
- Information to log into the Parent Portal (which is how you'll update contact information, access Report Cards, receive school notification and more)

The link for the Family Den is <https://sites.google.com/lsusd.net/lemoncrest/home>

****Field Trips****

Throughout the year, your child may participate in a field trip. Some field trips will be bussed; some will be walking trips. Field Trips are connected to academic standards. Students participating in field trips must have written parent/caregiver permission with emergency contact information. Verbal permission is not accepted. If students do not follow classroom or school wide rules and expectations, a parent/caregiver chaperone will be required in order for that child to participate. In some cases, the

classroom teacher or principal may determine that a student may not be permitted to participate in the field trip due to safety or behavioral concerns. The student will be placed in another classroom for the duration of the trip. Please encourage your child to follow all classroom and school rules in order to participate in any field trips that teachers have planned!

****Food Policies****

Children who eat lunches provided by the school meals program are more likely to eat a greater variety of foods—providing nutrients that are often missing from children’s diets. Please see the following district resource for more information from our Child Nutrition Department:

https://www.lsusd.net/wp-content/uploads/2022/06/School-Lunches-A-Smart-and-Easy-Choice-Elementary_0622-1.pdf

Please see B for “Birthdays & Celebrations.”

G

****Grades****

Students receive 3 Report Cards (aka Progress Reports) a year, one per trimester. Students are graded on a 1-4 scale for the following:

- Academic Performance Level for Proficiency
 - ◆ 4 = Above Grade Level
 - ◆ 3 = At Grade Level
 - ◆ 2 = Approaching Grade Level
 - ◆ 1 = Below Grade Level
 - ◆ / = Not evaluated for that particular trimester
- Academic Performance Level for Performance
 - ◆ 4 = Consistently
 - ◆ 3 = Usually
 - ◆ 2 = Sometimes
 - ◆ 1 = Rarely

Students’ Attendance Summary, which includes Tardies and Absences (both excused and unexcused) is also on the Report Cards.

****Gifted and Talented Programs****

Lemon Crest Elementary does not have a gifted and talented program at this time.

H

****Homework Policy****

Teachers are not required to assign homework. Homework is an independent activity to be accomplished outside of the school day. At times, it may require some parental help. Homework may be used as part of the student’s overall evaluation and to locate problems in student progress. Not all homework assignments will be formally evaluated.

Homework will fall into one or more of the following categories:

- Practice - Activities to reinforce skills such as studying spelling words and practicing math facts.
- Preparation - Assignments designed to provide background information and focus on future class activities. Studying for tests and reading supplementary materials are examples of such homework assignments.
- Extension/Creativity - Activities such as book reports, group projects, and research for reports are examples of such homework.
- Leisure reading - Expands vocabulary, increases cumulative language experiences, improves writing quality, and promotes life-long learning.
- Unfinished class work or work missed due to absences, although accomplished outside of the school day, is not included in the school's definition of homework.
- Missed or alternative class work, as well as homework is assigned after a student's absence. Regular school attendance is critical for student academic success.

The amount of homework assigned shall be related to the maturity and ability level of the students in a given class. The following chart should be used as a guide for teachers and students. These schedules can be used as guidelines for parents and teachers in monitoring student time devoted to homework. Teachers are not required to assign homework.

Grade level(s) Recommended Maximum time spent on homework

- TK/K 20 minutes
- 1st/2nd 30 minutes
- 3rd - 5th 45 minutes

I

****Internet Use Policy****

Students have internet access while at school. Our tech department actively monitors student internet use to ensure a safe and secure online learning environment, blocking inappropriate content and identifying potential risks. This helps protect students while they explore and learn using school technology resources. In the case that your child searched for something inappropriate on their district-issued device, you will receive a notification. This link has more information for Parent Awareness of Inappropriate searches:

<https://www.lsusd.net/wp-content/uploads/2021/03/Parent-Awareness-Sheet.pdf>

See S for "Student Use of Technology Responsible Use Policy"

****Inclement Weather Procedures****

In the event of modified inclement weather pick-up, we will notify parents as soon as possible.

****Independent Study Contract****

We believe that being present in class is crucial for students to succeed academically and socially, which is why we strongly discourage Independent Study Contracts. However, we also understand that extenuating circumstances may arise that require a child to be away from school for more than three days. In these cases, parents/caregivers need to apply for an Independent Study Contract in the main office at least two weeks prior to the departure date. Our goal is to ensure that your child is able to keep up with the curriculum and is set up for success upon their return to school. It is important to note that the Independent Study Contract must be completed and turned in by the due date; if it is not completed and submitted, the dates will be considered unexcused absences.

We will closely monitor attendance, including Independent Study Contract requests. Before approving an Independent Study Contract, we will thoroughly review academic, attendance, and behavior data since it greatly affects student's school time. If there are less than six unexcused absences and no other attendance issues (e.g., excessive excused absences), AND the student is in good academic standing, we will grant the ISC. However, if there are attendance issues or academic concerns, the ISC requests may not be approved. For more information, please see [LUSD Regulation 6158: Independent Study](#).

J

****Join the PTA****

We encourage all parents and caregivers to join our PTA to help support and enrich our school community through volunteer opportunities, fundraising events, and participation in school initiatives. Your involvement makes a significant difference in enhancing the educational experience for all our students.

K

****Keeping Updated (Weekly Friday School Newsletter ROAR)****

Each Friday, Principal Price will send out a weekly Friday School Newsletter called The ROAR. The ROAR will have a message from the Principal, as well as important school events, dates and other important information. If you're NOT receiving these weekly newsletters, please let us know at the Front Office so we can get your information updated in our Infinite Campus Parent Portal. See P for "Parent Portal Log-In on Infinite Campus."

L

****Legendary Lions****

When students show ROAR in the classroom, they have the opportunity to earn a Legendary Lion ticket from their teacher. Each month, teachers will pull one of the students' names from the Legendary Lions tickets, and that student will earn a certificate and a book from our Book Vending Machine.

****Library Services****

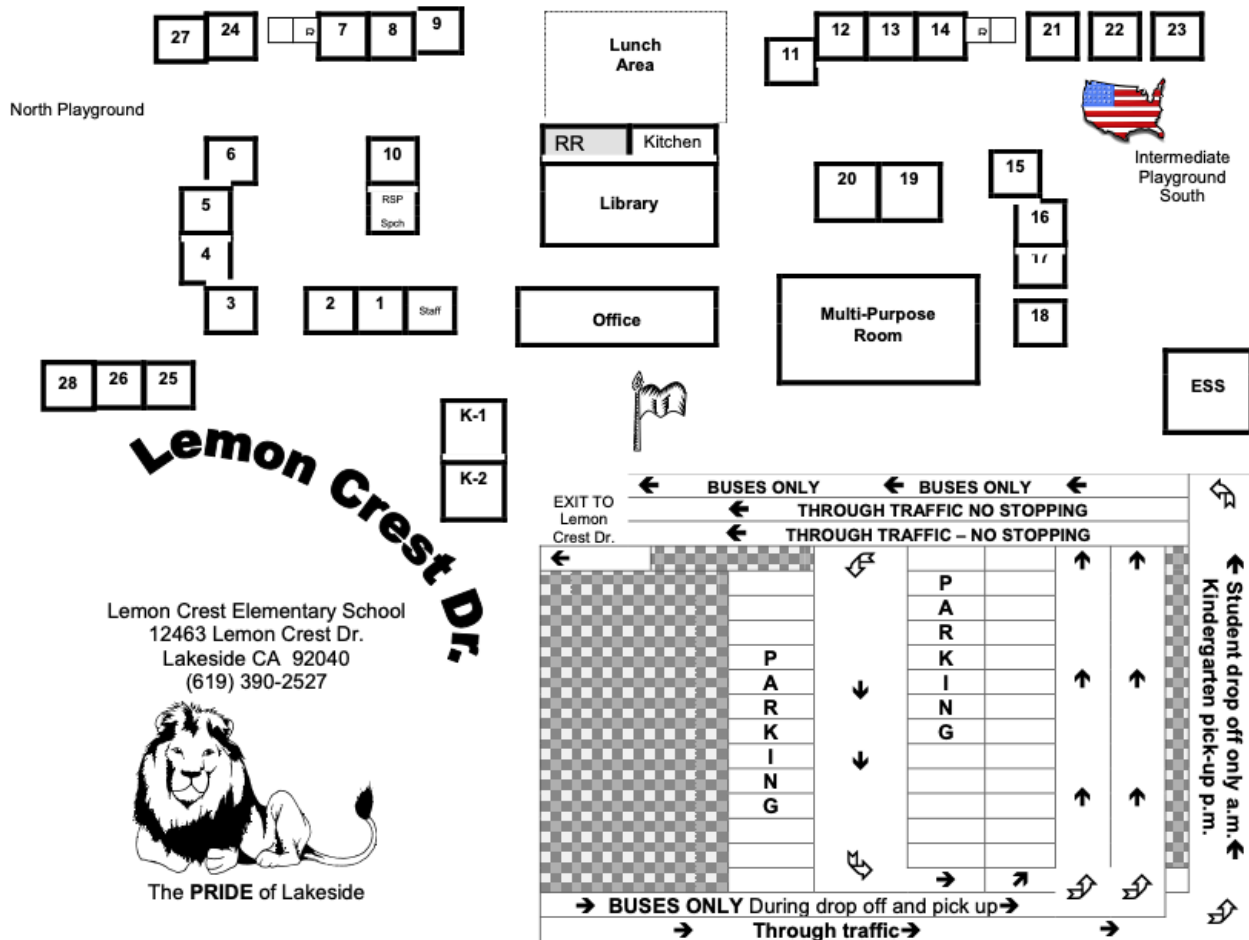
Once a week, all students have the opportunity to visit our Library. Students participate in a lesson with our Librarian and can check out books to read throughout the year. Please encourage your child to take care of the books they've checked out so we can keep them in good condition.

****Lost and Found****

Our school's lost and found is located along the fence in the cafeteria area where students can retrieve misplaced items; unclaimed clothing and items will be donated to charity periodically throughout the year. Please label your child's belongings to help ensure they are returned promptly.

M

****Map of Lemon Crest Elementary****



****Medical Information****

Any pupil who is required to take, during the regular school day, medication prescribed for him/her by a physician, may be assisted by the school nurse or other designated school personnel if the school district receives, (1) a written statement from such physician detailing the method, amount, and the time schedule by which such medication is to be taken, and (2) a written statement from the parent or guardian of the pupil indicating the desire that the

school district assists the pupil in the matters set forth in the physician's statement.
(California Education Code 49423)

The Physician's Statement for medication form, the dental form, and the physical online [HERE](#), or our Front Office can provide this to you. This form must be completed prior to the administration of any medication in the school including inhalers, prescription medication, over-the-counter medication, etc. The medication must be brought to school by an adult in a prescription container, which clearly states the child's name, prescribing California physician's name, the amount prescribed, and the time to be administered.

****Mental Health Resources****

COMMUNITY SUPPORT

SAN DIEGO YOUTH SERVICES

SAN DIEGO YOUTH SERVICES HELPS SAN DIEGO'S MOST VULNERABLE YOUTH, INCLUDING FOSTER CHILDREN, YOUTH EXPERIENCING HOMELESSNESS, FAMILY CONFLICT AND VIOLENCE, ABUSE AND NEGLECT, MENTAL HEALTH STRUGGLES AND SUBSTANCE ABUSE.

TO GET HELP OR A REFERRAL FOR ANY OF OUR SERVICES, CALL OR TEXT (619) 241-0608 MONDAY - FRIDAY, 10 A.M. - 6 P.M.

EAST COUNTY BEHAVIORAL HEALTH CLINIC

1870 CORDELL COURT
SUITE 101
EL CAJON, CA 92020
619-448-9700

- INDIVIDUAL AND FAMILY THERAPY
- GROUP THERAPY
- CASE MANAGEMENT
- PSYCHIATRIC SERVICES/PSYCHIATRIC EVALUATION (MEDICATION IS ONLY PROVIDED IN CONJUNCTION WITH PSYCHOTHERAPY)

INDIAN HEALTH COUNSEL INC. & SOUTHERN INDIAN HEALTH COUNCIL

SAN DIEGO YOUTH SERVICES HELPS SAN DIEGO'S MOST VULNERABLE YOUTH, INCLUDING FOSTER CHILDREN, YOUTH EXPERIENCING HOMELESSNESS, FAMILY CONFLICT AND VIOLENCE, ABUSE AND NEGLECT, MENTAL HEALTH STRUGGLES AND SUBSTANCE ABUSE.

CALL OR TEXT (619) 241-0608 MONDAY - FRIDAY, 10 A.M. - 6 P.M.

ALPINE
4058 WILLOWS RD.
ALPINE, CA 91901
(619) 445-1188

RINCON
50100 GOLSH RD.
VALLEY CENTER, CA 92082
(760) 749-1410

SANTA YSABEL
110 1/2 SCHOOL HOUSE CANYON RD.
SANTA YSABEL, CA 92070
(760) 765-4203

CRISIS SUPPORT

SAN DIEGO COUNTY 24 HOUR CRISIS LINE
(888)-724-7240

CRISIS TEXT LINE:
TEXT "HOME" TO 741741

NATIONAL SUICIDE HOTLINE: 988

TREVOR LIFELINE:
866-4888-7386

KNOW THE SIGNS
(800)-273-8255

TEEN LINE:
(310)-855-4673

RADY CHILDREN'S HOSPITAL BEHAVIORAL HEALTH URGENT CARE

MISSION: TO PROVIDE PROMPT ACCESS TO CRISIS INTERVENTION SUPPORT AND LINKAGE TO COMMUNITY RESOURCES. TO SUPPORT THE SAFETY AND STABILIZATION OF YOUTH IN THE MID-CITY REGION IN A WAY THAT REDUCES EMERGENCY ROOM VISITS AND HOSPITALIZATIONS.

4305 UNIVERSITY AVENUE, SUITE 150 (SAN DIEGO)
(858) 966-5484

AGES 5-21 YEARS OLD

*ACCEPTS MEDI-CAL, NO INSURANCE PRIVATE INSURANCE

*APPOINTMENT AND WALK-INS AVAILABLE

BEHAVIORAL HEALTH SERVICES EMERGENCY SCREENING UNIT FOR CHILDREN AND YOUTH (ESU)

THE EMERGENCY SCREENING UNIT (ESU)

IS OPEN 24 HOURS A DAY, SEVEN DAYS A WEEK

TO PROVIDE PSYCHIATRIC CRISIS STABILIZATION FOR CHILDREN AND ADOLESCENTS UNDER AGE 18 WHO ARE EXPERIENCING A MENTAL HEALTH EMERGENCY. SERVICES ARE CONTRACTED THROUGH NEW ALTERNATIVES INC. AND ARE FOR MEDI-CAL BENEFICIARIES.

4309 THIRD AVENUE
SAN DIEGO, CA, 92103
TELEPHONE: (619) 876-4502



LAKESIDE UNION SCHOOL DISTRICT
12335 WOODSIDE AVE
LAKESIDE, CA 92040
619-390-2600

THE AGENCIES LISTED REPRESENT ONLY A SAMPLE OF THE COMMUNITY RESOURCES AVAILABLE. LAKESIDE UNION SCHOOL DISTRICT DOES NOT ENDORSE ANY OF THESE ORGANIZATIONS.

SCHOOL COUNSELORS SUPPORTING STUDENTS:

- SHORT TERM INDIVIDUAL COUNSELING
- SMALL GROUP COUNSELING
- CLASSROOM GUIDANCE LESSONS
- CRISIS COUNSELING
- GRIEF COUNSELING
- SUICIDE AND RISK ASSESSMENTS
- PARENT AND FAMILY CONSULTATIONS
- COMMUNITY AND OUTSIDE REFERRALS
- 504/SST/IEP PLANNING AND SUPPORT
- STAFF AND SCHOOL SUPPORT

SUPPORTING PARENTS/GUARDIANS WITH:

- EXPLORING WAYS TO HELP YOUR STUDENT SUCCEED IN THEIR SOCIAL EMOTIONAL DEVELOPMENT
- IMPROVING WAYS TO COMMUNICATE WITH YOUR CHILD
- PROVIDING REFERRALS FOR OUTSIDE COMMUNITY RESOURCES

SCHOOL COUNSELORS CAN REFER FOR ADDITIONAL ONSITE SUPPORT



- SCHOOL BASED THERAPY
- SOCIAL AND EMOTIONAL SUPPORT
- SMALL GROUP COUNSELING
- CLASSROOM GUIDANCE LESSONS
- LINK STUDENTS AND FAMILIES WITH COMMUNITY RESOURCES
- INDIVIDUAL COUNSELING
- SUICIDE AND RISK ASSESSMENTS
- FAMILY ENGAGEMENT SESSIONS
- STAFF AND SCHOOL SUPPORT
- *PLEASE SPEAK TO YOUR SCHOOL COUNSELOR FOR REFERRAL PROCESS*



COMMUNITY SUPPORT

CROSSROADS

PROVIDES MENTAL HEALTH SERVICES TO CHILDREN, ADOLESCENTS, AND FAMILIES. SERVICES INCLUDE INDIVIDUAL, FAMILY, AND GROUP COUNSELING.

1679 E MAIN ST
SUITE 102
EL CAJON, CA 92021

(619) 441-1907
AGES 5-18 YEARS OLD

HOURS: 9:00 AM-5:00 PM, MONDAY, THURSDAY, FRIDAY; 12:00 PM-8:00 PM, WEDNESDAY; 10:00 AM-6:00 PM, THURSDAY; EVENINGS AND WEEKENDS BY REQUEST

CALL FOR REFERRAL

FUSION CARE GROUP

PROVIDES THERAPY TO CHILDREN, ADOLESCENTS, AND ADULTS TO ENABLE THEM TO WORK THROUGH, AND GROW FROM, DIFFICULT LIFE EVENTS.

8772 CUYAMACA ST., SUITE 103
SANTEE, CA 92071

888-688-0248

ACCEPTS MANY INSURANCES
*DOES NOT ACCEPT MEDI-CAL

THE MILITARY FAMILY LIFE COUNSELOR (MFLAC)

THE MILITARY FAMILY LIFE COUNSELOR PROGRAM OFFERS NON-MEDICAL, SHORT-TERM COUNSELING AND PROBLEM RESOLUTION SUPPORT FOR ISSUES AMENABLE TO SHORT-TERM RESOLUTION PROVIDED TO MILITARY-DEPENDENT STUDENTS WHO ATTEND SCHOOLS WITHIN LUSD AND HAVE AT LEAST ONE PARENT WHO IS AN ACTIVE DUTY MEMBER OF THE MILITARY OR ACTIVATED MEMBER OF THE NG OR RESERVES. MILITARY-DEPENDENT PARENTS' FAMILIES AND THEIR TEACHERS ARE ALSO FAMILIES FOR SUPPORT.

ELIZABETH HOSPICE CENTER GRIEF SUPPORT

ALL AGES SAN DIEGO COUNTY

833.349.2054 (TOLL FREE)

CAN CALL 24 HOURS DAY

****Music for 5th Grade****

Once a week, 5th graders have the opportunity to participate in Music Class. Students can choose the instrument they would like to learn. Instruments are on loan from the school for the year.

N

****Nutritional Guidelines****

See B for "Breakfast & Lunch Programs"

O

****Open House****

Lemon Crest's Open House will take place on Wednesday, March 5, 2025 from 5-6pm in the MPR. Our Open House is an event where parents, caregivers, and families are invited to visit the school and see what their child has been learning.

P

****Parent Portal Log-in on Infinite Campus****

All Parents/Caregivers need to be registered in our Parent Portal on Infinite Campus. This portal is how you will view your child's Report Card, Attendance, access Message notifications, update Emergency Contacts, and more. Please see the following links to get set up as soon as possible as we are working towards moving away from paper fliers and notifications!

- [Campus Parent Portal](#)
- [Infinite Campus Parent Portal Login Handbook](#)
- [Request to Reset Parent Portal Password Google Form](#)

If you need support accessing these links, please speak with the Front Office to help you.

****PAWS-itive Office Referral****

We celebrate students who show ROAR as well as important character traits like having a positive attitude, showing integrity, doing the right thing, effort towards learning and more! As staff notice students following our school- and classroom expectations, they'll fill out a special PAWS-itive Office Referral and get some extra love from the Principal! We'll send this note home so Parents/Guardians, you can celebrate your child, as well!

****Personal Items & Toys****

Any item that does not contribute to the learning experience should remain stored in the student's backpack or at home. We recognize that certain students may benefit from specialized fidgets and concentration aids to support their learning. Therefore, exceptions are made for students with 504 plans or IEP plans. However, these items should be kept within the classroom, which is the designated learning space, and should not be brought to the playground or lunch tables. If students are spotted playing with these items outside of the classroom or engaging in personal trades or sales, these items will be temporarily confiscated and securely stored at the office. Students will have the opportunity to reclaim their belongings at the end of the day.

****Progress Reports****

Progress reports (also referred to as Report Cards) are distributed three times a year, as we operate on a Trimester Schedule. Parents must access their child's Progress Report through the Infinite Campus Parent Portal. If you need support accessing the portal, please see P for "Parent Portal Log-in on Infinite Campus"

- 1st Trimester Progress Reports are live on November 22, 2024
- 2nd Trimester Progress Reports are live on March 14, 2025
- 3rd Trimester Progress Reports are live on June 13, 2025

****Positive Behavioral Interventions & Supports (PBIS)****

Positive Behavioral Interventions and Supports (PBIS) is an evidence-based, tiered framework for supporting students' behavioral, academic, social, emotional, and mental health. When implemented with fidelity, PBIS improves social emotional

competence, academic success, and school climate. It also improves teacher health and wellbeing. It is a way to create positive, predictable, equitable and safe learning environments where everyone thrives. Our Progressive Discipline and ROAR Schoolwide Expectations are part of our PBIS system. See P for “Progressive Discipline” and R for “ROAR.”

****Progressive Discipline****

Progressive discipline is an approach that uses a series of increasing interventions and consequences to address student behavior issues, aiming to correct and improve behavior over time. It typically starts with less severe measures such as verbal warnings, Think Sheets, restorative circles with others involved, and/or parent-teacher conferences, progressing to more serious consequences if the behavior continues, such as loss of privileges or suspension. This method emphasizes teaching and reinforcing positive behavior, rather than just punishing negative actions. The goal is to help students understand the impact of their behavior, learn from their mistakes, and develop self-discipline and responsibility. See Z for “Zero Tolerance Policies.”

Q

****Questions and Concerns Procedures****

If you have a question or concern about your child, we encourage you to speak with your child’s teacher first. Please note that during the instructional day, teachers and staff may not be able to respond to your message, email or call since they are busy doing what they do best: teaching! Your child’s teacher will respond to you when they are able. Thank you for understanding!

Contacting Principal Price:

- Email: jprice@lsusd.net
- Call the Front Office: (619) 390-2527 - The front office staff will take a message, and Ms. Price will call you back when she is available
- In-Person: Call the office so Mrs. Whitehurst or Ms. Madina can help us set up a meeting so I can dedicate time to you!

Please know that there is a 24-48 hour “grace period” in my response time. When I respond, call or meet with you, I need time to get informed in order to have possible answers to your questions. I am prioritizing our students so I can support their success and am often not readily available in the office. Thank you for your understanding and support.

R

****Report Cards****

See G for “Grades”

****ROAR****

ROAR is our School-wide Behavior Expectations. It stands for:

- Respect
- On task

- Always Safe
- Responsible

ROAR is a part of our Positive Behavioral Interventions and Supports (PBIS). Students are expected to show ROAR at all times at Lemon Crest in order to support a safe school environment in which all students can learn. See P for “Positive Behavioral Interventions and Supports (PBIS)” and P for “Progressive Discipline.”

Lemon Crest Lions ROAR



WE ARE:

Respectful

On Task

Always Safe

Responsible

R

O

A

R

- Have a safe body - keep hands, feet and objects to self
- Use kind words and be positive
- Follow adult directions the first time
- Have empathy for others
- Allow others to solve their own problems

- Focus on your own learning and do your own classwork
- If it's a quiet work time, show respect for others by working quietly
- Ask for a movement or brain break when you need one, but get back to work quickly
- Allow others to learn in their own way
- Use school technology appropriately

- Have a safe body - keep hands, feet and objects to self
- Stay where you're supposed to be and where staff can see you to keep you safe
- Make choices that will keep you safe
- Make choices that will keep others safe

- Be honest and show integrity
- Be prepared with what you need to learn
- Put in your best effort to do your classwork or homework
- Take responsibility for your words and actions
- Have a growth mindset and ask for help when you need it

S

School Counseling

All students have access to the School Counselor and can participate in small groups or 1:1 sessions. If you would NOT like your child to participate please let your child's teacher or the School Counselor know.

School Plan for Student Success (SPSA)

Every year, Lemon Crest Elementary drafts goals to support students' growth. Our three goals for the 2024-2025 school year are Academic, Student Wellbeing & Safety, & Attendance. The SPSA is a living document and can be updated as needed in order to adjust goals and support students.

Student Use of Technology Responsible Use Policy

Each year, families must complete the Student Use of Technology Responsible Use form through the Parent Portal on Infinite Campus. See I for "Internet Use Policy."

Special Education Services

Special education services are designed to meet the unique needs of students with disabilities, providing individualized support to help them succeed academically and socially. The process begins with the Student Support Team (SST) process. If a student does not make expected progress, a special education referral is made by the team, followed by a comprehensive evaluation to determine eligibility and identify specific needs. If a student qualifies, an Individualized Education Program (IEP) is developed, outlining tailored goals, accommodations, and services. Parents, teachers, and specialists collaborate regularly to monitor progress and adjust the IEP as needed to ensure the student receives appropriate support. See S for "Student Support Team."

Safety

We prioritize student safety and a positive school environment, so it is essential that all members of our school community adhere to our schoolwide rules and expectations. This includes parents and visitors, who are expected to be respectful and civil while on campus. To ensure preparedness, we regularly conduct emergency drills as practice, helping students and staff know how to respond swiftly and safely in case of an actual emergency. Your cooperation helps us maintain a safe and supportive atmosphere for all our students.

Student Support Team

The Student Support Team (SST) process involves teachers, support staff, and parents/caregivers collaborating to discuss a student's strengths and areas of need. Together, they develop new strategies and interventions to support the student, which are then implemented and monitored over a 6-8 week period. This ongoing collaboration ensures that the student's progress is tracked and adjustments are made as necessary to help them succeed. This is the process used prior to a Special

Education Referral.

****School Rules****

Students are expected to follow classroom and school rules and expectations at all times. See R for “ROAR.”

T

****Tardy Procedure****

Students late to school - after 7:50am - must be checked into the front office by a parent/caregiver. Students should not enter school to check themselves in without an adult.

U

****Use of School Facilities****

Other than school or district events, Lemon Crest is closed before and after school hours as well as on weekends, with all doors and gates securely locked. Tampering with these locks is prohibited, and trespassers will be subject to intervention by law enforcement.

****Upstanders****

An upstander is someone who sticks up for someone and helps others. A bystander is someone who just watches and doesn't help. Please note that an upstander is not someone who involves themselves in a physical fight. We want our Lions to be Upstanders!

V

****Volunteer Policy & Opportunities****

We love and need volunteers at Lemon Crest! Successful PTA and other school events require the participation of parent/caregiver volunteers. Classroom volunteers are also needed! Please coordinate this with your child's teacher ahead of time. All volunteers must sign a LUSD volunteer application form each year. Volunteers must sign in at the office and wear a volunteer badge before going anywhere on campus. Parents/Caregivers must abide by the same rules and procedures as students, including the dress code. To avoid disruptions, younger siblings are not permitted in the classroom or on campus (this includes lunch visits).

You must sign in to the office if you are on campus before dismissal. For more information, please visit [LUSD Regulation 1240: Volunteer Assistance](#)

****Visiting the School****

See C for “Classroom Visits”

W

****Website Information****

- Lakeside Union School District - <https://www.lsusd.net/>
- Lemon Crest's Website: The Family Den - <https://sites.google.com/lsusd.net/lemoncrest/home>

****Weekly Family Newsletter****

Each Friday, Principal Price will send out a weekly Friday School Newsletter called The ROAR. The ROAR will have a message from the Principal, as well as important school events, dates and other important information. If you're NOT receiving these weekly newsletters, please let us know at the Front Office so we can get your information updated in our Infinite Campus Parent Portal. See P for "Parent Portal Log-In on Infinite Campus."

****Withdrawals and Transfers****

If you are moving and need to withdraw or transfer your child from Lemon Crest Elementary, please speak with our Attendance Clerk in the Front Office for assistance.

X

****Xtra-Shout-out to YOU for getting this far in the Handbook! :) ****

We realize that this is a lot of information! Thank you for your support and partnership!

Y

****Yearbook Information****

Pictures of students will be taken throughout the school year for the yearbook, unless you have indicated that you do not give photo permissions. This can be done in the Parent Portal. Yearbooks can be purchased in the final trimester of the school year. They will be distributed during the last month of school.

Z

****Zero Tolerance Policies****

Our goal is to keep kids in school where they can learn. However, as part of our safety prioritization and expectations of following school- and district-wide rules and policies, we have a zero tolerance policy for the following, which can result in suspensions, expulsions or contacting district law enforcement partners:

- Physical fights - When a student caused, attempted to cause, or threatened to cause physical injury to another person OR when a student willfully used force or violence on another person
- Substantive Threats - Threats that express intent to physically harm someone and

includes the potential risk assessment that the student will carry out the threat.

-Gang Activity

-Possession of Drugs, Alcohol or Weapons.

This list is not exhaustive, and students can be suspended for the above or in a situation in which the school administration deems it necessary based on Progressive Discipline. See P for “Progressive Discipline.”

Suspension means removal of a student from ongoing instruction for adjustment purposes. (Education Code 48925) Expulsion means removal of a student from the immediate supervision and control, or the general supervision, of school personnel. (Education Code 48925).

For additional information on Suspension and Expulsion, including specific grounds for suspension or expulsion, See Board Policy Regulation 5144.1: Suspension And Expulsion/Due Process on the district website - <https://www.lsusd.net/board-of-trustees/#policies>



Go Lions!